

VI. EMERGENCY PROCEDURES

OVERVIEW

The Ownership and Management of 300 East Randolph take Fire and Life Safety very seriously. Our objective is to provide our tenants with a safe and comfortable working environment. With this in mind, an Emergency Procedures Manual was developed.

While the Fire/Life Safety Systems in the building are engineered to ensure the safety of all occupants in the building in the event of a building emergency, it is important that all individuals working in the building understand the building's emergency procedures. However, each emergency is unique and sometimes the recommended procedures may not be suitable for all conditions that arise. Therefore, common sense should always be the primary element of any emergency procedure.

Please take the time to familiarize your entire staff with the [Emergency Procedures Manual](#). If you have any questions regarding these procedures or any of the Fire & Life Safety systems in place at 300 East Randolph, please contact the Building Management Office at 312-202-3800 or Building Security at 312-653-6560.

EMERGENCY PHONE NUMBERS

Emergency:	911
Fire Department:	911
Police Department:	911
Building Management Office:	312-202-3800
After-Hours Emergencies:	312-202-3800
Building Security:	312-653-6560